

Student Name: Sofia Cuyegkeng

Date Added	Skill	Experience	Situation	Task	Action	Result	Relevance
2022/08/18	PowerPoint	Analyst, Future of Canada Centre at Deloitte	Beyond my work at the FCC, I supported a pro bono	For client workshops I was asked to help develop some PowerPoint slides that were to be used during the meetings.	Working with another intern, we brainstormed relevant discussion questions for the workshop and designed the corresponding slides.	The PowerPoint slides were successfully completed with a quick turnaround time and were utilized during the client workshops.	The ability to build presentation materials for a general corporate audience is an essential skill for any role, especially in client-facing jobs.
2022/08/18	Strategic Planning	Analyst, Future of Canada Centre at Deloitte	I supported the development of the FCC's FY23 research agenda strategic planning	I conducted policy whitespace scanning to understand our industry landscape and competitors' positioning. I also conducted internal stakeholder management to ensure that our plan aligned with other firm initiatives and goals.	I engaged in both internal and external scanning to get a firm understanding of geopolitical and economic trends in our industry. I then built briefing decks for review by senior management and helped facilitate advisory committee meetings for executives.	My briefing deck helped inform executive discussions for strategy options and I continued to remain engaged in exploring shortlisted options.	Engaging in this project allowed me to gain a big-picture view of the FCC's operations and gain experience in the backend planning that goes into running a public policy and research program.
2022/08/18	Policy Development	Analyst, Future of Canada Centre at Deloitte	For the FCC's ongoing policy brief on public sector data, I was given the responsibility to develop one of the main thematic sections.	I was asked to develop policy recommendations around data ethics as part of an in-progress policy brief.	I handled the development of one of the brief's main themes from exploratory research to issues analysis and finally to policy recommendation development around data privacy and algorithmic bias.	I fully drafted both the policy issues and the corresponding recommendations for my section for a smooth hand-off at the end of my work term, with positive feedback from my project lead and teammates.	Being given the responsibility to develop and draft one of the brief's main themes gave me the opportunity to move beyond just policy research to actually developing my own policy recommendations.
2022/08/18	Literature Review	Analyst, Future of Canada Centre at Deloitte	For two of the FCC's ongoing research reports on digital equity, I was asked to support the literature review	I was asked to create several literature review summaries of various topics related to the two research papers.	I engaged in in-depth desk research on topics including data sovereignty, data portability, and cloud adoption.	I created several literature summaries and organized further resources for the project lead's review.	Gaining in-depth knowledge in policy technology through extensive literature review is invaluable to me since I want to specialize in

			stage of the projects.				technology policy after graduating.
2022/08/18	Legislative Analysis	Analyst, Future of Canada Centre at Deloitte	I took the initiative to track evolving in Canadian internet and technology regulatory reform.	I was asked to explore how several Parliamentary bills related to technology regulation would impact the development of our current project slate.	For several months I tracked ongoing developments of four different technology/internet regulation bills and then created summaries analyzing their political, business, and policy implications.	The summaries I created were used to update recommendations for one of our projects nearing completion. My work was also circulated firm-wide and was featured in an informational email thread for client-facing consultants working in the public sector.	Being able to understand and analyze legislative documents is essential for public policy work, especially in the technology policy space which is constantly evolving.